



**SAUGATUCK PUBLIC SCHOOLS**  
BOARD OF EDUCATION  
REGULAR MEETING  
MINUTES  
MARCH 19, 2018

**PLACE OF MEETING:** Saugatuck Middle-High School Media Center  
401 Elizabeth Street, Saugatuck Public Schools

**TIME OF MEETING:** 6:00 pm

**ADMINISTRATION:**

Dr. Timothy Travis, Superintendent & Middle-High Principal Kim Sharda, Executive Assistant; Tom Lagone, Director of Finance; Michaëlle Gust, DES Principal

**GUESTS:**

**1. CALL TO ORDER** The meeting was called to order at 6:00 pm.

**2. ROLL CALL**

**PRESENT:** Jeff Myers, Jeff Myers, Frank Marro III,  
Nathan Lowery, Bernie Merkle, Laura Zangara

**ABSENT:** Gordon Stannis

**3. PUBLIC COMMENT** – a community member addressed the board relative to third grade class size, indicating other districts have a board policy limiting class size. He requested the board look in to adopting a similar policy.

**4. ADDITIONS OR CHANGES TO AGENDA** –there were none

**5. ACTION ITEMS**

a. Consent Items

- i. Minutes, February 12, 2018 Regular Meeting
- ii. Agenda

It was moved by Jeff Myers and supported by Bernie Merkle to approve the consent items as presented. The motion carried unanimously.

- b. Approve the Audit Firm Recommendation – Director Lagone presented recommendations to appoint Maner Costerisan to provide professional auditing services for the Saugatuck Public Schools for the three years ending June 30, 2018, June 30, 2019 and June 30, 2020.

*(Handwritten signature and date)*  
3/24/18

It was moved by Frank Marro III and supported by Laura Zangara to appoint Maner Costerisan to provide professional auditing services for the Saugatuck Public Schools for the three years ending June 30, 2018, June 30, 2019 and June 30, 2020. The motion carried unanimously.

- c. Budget Amendments – Superintendent Travis and Finance Director Lagone provided updated 2017-2018 budget information and recommendations.

It was moved by Bernie Merkle and supported by Frank Marro III to approve the 2017-2018 Budget Amendments as presented. The motion carried unanimously.

**6. BOARD OF EDUCATION**

- a. Legislation Update – Trustee Jeff Myers provided the board with a legislative update.
- b. Board Communication – there were no communications addressed to board.

**7. SUPERINTENDENT REPORT**

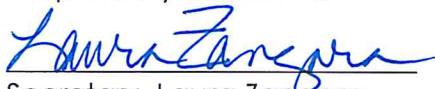
- a. School Finance Update – Due to time Dr. Travis presenting at the Village of the City of Douglas meeting, this item was moved before the Senior All Night Trip. Dr. Travis shared a School Finance presentation.
- b. Senior All Night Trip – parent representative, Michelle Czarnecki addressed the board to request taking the class of 2018 on an all-night trip out of state.

**8. REVIEW UPCOMING DATES/MEETINGS**

<b>March 19</b>	<b>BOE Regular Meeting</b>	<b>6 pm</b>	<b>SHS Media Center</b>
March 30	Spring Break		
April 2-6	Spring Break		
<b>April 16</b>	<b>BOE Regular Meeting</b>	<b>6 pm</b>	<b>SHS Media Center</b>
April 27	NO SCHOOL		
<b>May 7</b>	<b>BOE Workshop Meeting</b>	<b>6 pm</b>	<b>SHS Media Center</b>
<b>May 8</b>	<b>ELECTION DAY</b>		
<b>May 8</b>	<b>Academic Awards</b>	<b>7 pm</b>	<b>SHS Auditorium</b>
May 9	½ Day for Students		
<b>May 21</b>	<b>BOE Regular Meeting</b>	<b>6 pm</b>	<b>SHS Media Center</b>
May 24	Graduation		
May 28	NO SCHOOL MEMORIAL DAY		
<b>June 4</b>	<b>BOE Workshop Meeting</b>	<b>6 pm</b>	<b>SHS Media Center</b>
June 12	5 <sup>th</sup> Grade Graduation	6 pm	Douglas Elementary
June 13	½ Day – Last Day of School		
<b>June 18</b>	<b>BOE Regular Meeting</b>	<b>6 pm</b>	<b>SHS Media Center</b>
<b>July 16</b>	<b>BOE Regular/Org Meeting</b>	<b>6 pm</b>	<b>SHS Media Center</b>

- 9. ADJOURN** – there being no further business the meeting was adjourned at 6:58 pm.

Respectfully submitted,

  
 Secretary, Laura Zangara