



**SAUGATUCK PUBLIC SCHOOLS**  
*BOARD OF EDUCATION*  
*REGULAR MEETING*  
*MINUTES*  
*OCTOBER 16, 2017*

**PLACE OF MEETING:** Saugatuck Middle-High School Media Center  
401 Elizabeth Street, Saugatuck Public Schools

**TIME OF MEETING:** 6:00 pm

**ADMINISTRATION:**

Rolfe Timmerman, Superintendent; Kim Sharda, Executive Assistant;  
Michaëlle Gust, DES Principal

**1. CALL TO ORDER** The meeting was called to order at 6:04 pm.

**2. ROLL CALL**

**PRESENT:** Frank Marro III, Laura Zangara,  
Jeff Myers, Jason Myers, Nathan Lowery

**ABSENT:** Bernie Merkle, Gordon Stannis

**3. PUBLIC COMMENT** – there were no public comments.

**4. CHANGES OR ADDITIONS** – added #2 under Consent Items to add Closed Session Minutes from September 18, 2017. 5.b. was added under Action Items – Superintendent Resignation and Transition plan

**5. ACTION ITEMS**

- a. Consent Items
  - 1. Minutes, September 18, Regular Meeting
  - 2. Minutes, September 18, Closed Session
  - 3. Agenda

It was moved by Nathan Lowery with support from Jason Myers to approve the consent items as presented. The motion carried unanimously.

- b. Superintendent Resignation and Transition Plan.

It was moved by Nathan Lowery and seconded by Laura Zangara to approve the Superintendent Resignation and Transition Plan as presented. The motion carried unanimously.

**6. BOARD OF EDUCATION**

- a. Legislation Update – Trustee Zangara discussed the different legislation coming out of Lansing.
- b. Board Communication - Secretary Lowery shared there were no communication directed to the board of education.
- c. NEOLA Policy Update – the board reviewed the Seclusion and Restraint policy. This policy will need to have action at the next regular meeting.
- d. November Workshop Reminder – the board was reminded the workshop date was moved from November 6 to November 13.

**7. SUPERINTENDENT UPDATE**

- a. November 7 Election Update – Superintendent Timmerman updated the BOE on information being shared with the public about the upcoming Operating and Community Recreation renewals.

**8. PUBLIC COMMENT** – A community member addressed the board regarding class size. He indicated he is a teacher in a neighboring district who has addressed class size in a positive manner. He welcomed the board to contact him with any questions regarding how this was achieved.

**9. REVIEW UPCOMING DATES/MEETING**

October 20	NO SCHOOL		
November 7	Election Day!!		
<b>November 13</b>	<b>BOE Workshop Meeting</b>	<b>6 pm</b>	<b>SHS Media Center</b>
<b>November 14</b>	<b>General Managers Meeting</b>	<b>6 pm</b>	
<b>November 20</b>	<b>Regular BOE Meeting</b>	<b>6 pm</b>	<b>SHS Media Center</b>
November 22	Half Day Students & Staff		
November 23-24	Thanksgiving Break		
December 1	½ Day for Students		
December 21-29	Holiday Break		
January 1-2	Holiday Break		
<b>January 15</b>	<b>BOE Meeting</b>	<b>6 pm</b>	<b>SHS Media Center</b>
January 26	½ Day for Students		
<b>February 5</b>	<b>BOE Workshop Meeting</b>	<b>6 pm</b>	<b>SHS Media Center</b>
February 9	½ Day for Students		
February 16-19	Winter Break		
<b>February 19</b>	<b>BOE Regular Meeting</b>	<b>6 pm</b>	<b>SHS Media Center</b>
March 9	½ Day for Students		
March 30	Spring Break		
April 2-6	Spring Break		
<b>April 16</b>	<b>BOE Regular Meeting</b>	<b>6 pm</b>	<b>SHS Media Center</b>
April 27	NO SCHOOL		
<b>May 7</b>	<b>BOE Workshop Meeting</b>	<b>6 pm</b>	<b>SHS Media Center</b>
May 9	½ Day for Students		
<b>May 21</b>	<b>BOE Regular Meeting</b>	<b>6 pm</b>	<b>SHS Media Center</b>
May 24	Graduation		
May 28	NO SCHOOL MEMORIAL DAY		
<b>June 4</b>	<b>BOE Workshop Meeting</b>	<b>6 pm</b>	<b>SHS Media Center</b>
June 13	½ Day – Last Day of School		
<b>June 18</b>	<b>BOE Regular Meeting</b>	<b>6 pm</b>	<b>SHS Media Center</b>
<b>July 16</b>	<b>BOE Regular/Org Meeting</b>	<b>6 pm</b>	<b>SHS Media Center</b>

**8. ADJOURN** - there being no further business; the meeting was adjourned at 6:22 pm.

Respectfully submitted,

Secretary Nathan Lowery