



SAUGATUCK PUBLIC SCHOOLS
BOARD OF EDUCATION
WORKSHOP MEETING
MINUTES
NOVEMBER 13, 2017

PLACE OF MEETING: Saugatuck Middle-High School Media Center
401 Elizabeth Street, Saugatuck Public Schools

TIME OF MEETING: 6:00 pm

ADMINISTRATION:

Rolfe Timmerman, Superintendent; Kim Sharda, Executive Assistant;
Tom Lagone, Director of Finance; Michaelle Gust, DES Principal;
Dr. Timothy Travis, Middle-High Principal

GUESTS: GMB Team Members: David Wilkins, Stephanie Wilber,
and Jeff Hoag

- 1. CALL TO ORDER** The meeting was called to order at 6:03 pm.
- 2. APPOINT SECRETARY PRO TEM:** Frank Marro III was appointed the Secretary Pro Tem.
- 3. ROLL CALL**

PRESENT: Frank Marro III, Gordon Stannis, Laura Zangara,
Bernie Merkle, Jeff Myers

ABSENT: Jason Myers, Nathan Lowery

3. PUBLIC COMMENT

- An elementary teacher shared a letter of support for Dr. Travis being appointed to the position of Superintendent for Saugatuck Public Schools.
- A high school teacher reminded the board of the Senior Seminar projects being held Tuesday, November 14, 2017 at the SCA from 6:30 pm to 8:00 pm
- A community member addressed the board relative to whether or not the facility use policy had been approved.
- A community member addressed the board to remind them of the Art A Loan event happening at the SCA on Wednesday, November 15, 2017 – leasing begins at 7:00 pm.

4. CHANGES OR ADDITIONS – None

5. SUPERINTENDENT UPDATE

- a. GMB Bond Concept Update – the BOE was presented with the work that has taken place to develop facility improvement concepts at both DES and Saugatuck MS/HS. These concepts were created using the Guiding Principles from the HCD process. Various other stakeholder groups were included in the process and the Bond Steering Committee has met on a regular basis to provide input on the concepts being presented. The BOE was able to review large posters as well as projected images. By the end of the update, the story of where we started, where we are now, and where we need to go was told.
- b. Construction Management Firm Update – Chris Lamer reviewed the timeline memo of the construction management firm selection process. Hard copies of the proposal from GDK were given to BOE members at the meeting.

6. BOARD UPDATE

- a. Superintendent Search Process Update – The Superintendent Replacement Subcommittee updated the BOE on various options to fill the position. It was determined the board would make a decision at the November 20 as to which option they would like to use moving forward in the Superintendent Replacement Search.

7. REVIEW UPCOMING DATES/MEETING

November 14	ISD General Membership	6:00 pm	Thompson M-Tec
November 20	Regular BOE Meeting	6 pm	SHS Media Center
November 22	Half Day Students & Staff		
November 23-24	Thanksgiving Break		
December 1	½ Day for Students		
December 18	BOE Meeting	6 pm	SHS Media Center
December 21-29	Holiday Break		
January 1-2	Holiday Break		
January 15	BOE Meeting	6 pm	SHS Media Center
January 26	½ Day for Students		
February 5	BOE Workshop Meeting	6 pm	SHS Media Center
February 9	½ Day for Students		
February 16-19	Winter Break		
February 19	BOE Regular Meeting	6 pm	SHS Media Center
March 9	½ Day for Students		
March 30	Spring Break		
April 2-6	Spring Break		
April 16	BOE Regular Meeting	6 pm	SHS Media Center
April 27	NO SCHOOL		
May 7	BOE Workshop Meeting	6 pm	SHS Media Center
May 9	½ Day for Students		
May 21	BOE Regular Meeting	6 pm	SHS Media Center
May 24	Graduation		
May 28	NO SCHOOL MEMORIAL DAY		
June 4	BOE Workshop Meeting	6 pm	SHS Media Center
June 13	½ Day – Last Day of School		
June 18	BOE Regular Meeting	6 pm	SHS Media Center
July 16	BOE Regular/Org Meeting	6 pm	SHS Media Center

8. ADJOURN - there being no further business; the meeting was adjourned at 8:18 pm.

Respectfully submitted,



Secretary Pro-Tem, Frank Marro III