



SAUGATUCK PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
MINUTES
NOVEMBER 20, 2017

PLACE OF MEETING: Saugatuck Middle-High School Media Center
401 Elizabeth Street, Saugatuck Public Schools

TIME OF MEETING: 6:00 pm

ADMINISTRATION:

Rolfe Timmerman, Superintendent; Kim Sharda, Executive Assistant;
Tom Lagone, Director of Finance; Michaelle Gust, DES Principal;
Dr. Timothy Travis, Middle-High Principal

GUESTS:

Gary Rider, Michigan Leadership Institute

1. CALL TO ORDER The meeting was called to order at 6:02 pm.

2. ROLL CALL

PRESENT: Frank Marro III, Gordon Stannis, Laura Zangara,
Bernie Merkle, Jeff Myers, Jason Myers (at 6:15 pm), Nathan Lowery

ABSENT:

3. CHANGES OR ADDITIONS – Add Public Comment before Action Items and move Gary Rider to number 4.

4. MICHIGAN LEADERSHIP INSTITUTE - Superintendent Search Process Planning – Gary Rider explained the role of Michigan Leadership Institute. Goal of a facilitator is to make sure the next Superintendent is set up for success. Make sure the process is equitable and make sure the due diligence is done. Candidates should be measured against the objective criteria the Board sets forth.

5. ACTION ITEMS

a. Consent Items

1. Minutes, October 16, 2017, Regular Meeting
2. Minutes, November 2, 2017, Special Meeting
3. Minutes, November 13, 2017, Workshop Meeting
4. Agenda

It was moved by Nathan Lowry and supported by Bernie Merkle to approve the consent items as presented. The motion carried unanimously.

- b. Tax Levy Resolution – The 18.0 mill non-homestead millage was rolled back this year to 17.559. Due to this significant headlee rollback, the district did not have enough authorized millage to levy our full 18 mills for operational funding. The District went to voters on November 7, 2017 and approved the additional Non-Principal Residence Operational Levy of 0.4221. The revised L-4029 requests a portion of that new levy be collected on the winter tax bills. By law, the district cannot levy more than 18 mills.

It was moved by Frank Marro III and supported by Laura Zangara to approve the Tax Levy Resolution as presented. A roll call vote showed the motion carried unanimously.

- c. Summer Tax Resolution – Director Lagone reviewed the summer tax resolution. This annual resolution grants the district the authority to levy a summer tax at 50%, and the remainder is then levied in December. The school districts cash flow relies on a summer collection, as state aid does not start until October of each year.

It was moved by Laura Zangara and supported by Jason Myers to approve the Summer Tax Resolution as presented. A roll call vote showed the motion carried unanimously.

- d. Adoption of Seclusion and Restraint Policy – the board was presented this policy at the October 16 regular meeting.

It was moved by Jason Myers and supported by Nathan Lowery to approve the Seclusion and Restraint policy as presented. The motion carried unanimously.

- e. Superintendent Replacement Direction – the board reviewed two options for the replacement of the Superintendent at the November 13 Workshop Meeting. Option A – internally and externally; Option B – internal candidate with the guidance and help of a consultant.

It was moved by Frank Marro III and supported by Jason Myers to approve Option B for the Superintendent Replacement Direction as presented. The motion carried unanimously.

6. BOARD OF EDUCATION

- a. Legislation Update – Trustee Zangara discussed the different legislation coming out of Lansing.
- b. Board Communication - Secretary Lowery shared the communication directed to the board of education.
- c. NEOLA Policy Update – a number of polices were given to the board for review and will need be approved at the December 18, 2017 Regular Meeting.


7. PUBLIC COMMENT – a number of staff members communicated their support of Dr. Travis for the next Superintendent. A community member communicated their appreciation for the 3rd section of third grade after the Holiday Break. She also requested the board consider adopting a policy relative to class size.

8. REVIEW UPCOMING DATES/MEETING

November 22	Half Day Students & Staff		
November 23-24	Thanksgiving Break		
December 1	½ Day for Students		
December 7	DES Holiday Concert	6:30	SHS High School
December 14	Band holiday Concert		
December 18	BOE Meeting	6 pm	SHS Media Center
December 21-29	Holiday Break		
January 1-2	Holiday Break		
January 15	BOE Meeting	6 pm	SHS Media Center
January 26	½ Day for Students		
February 5	BOE Workshop Meeting	6 pm	SHS Media Center
February 9	½ Day for Students		
February 16-19	Winter Break		
February 19	BOE Regular Meeting	6 pm	SHS Media Center
March 9	½ Day for Students		
March 30	Spring Break		
April 2-6	Spring Break		
April 16	BOE Regular Meeting	6 pm	SHS Media Center
April 27	NO SCHOOL		
May 7	BOE Workshop Meeting	6 pm	SHS Media Center
May 9	½ Day for Students		
May 21	BOE Regular Meeting	6 pm	SHS Media Center
May 24	Graduation		
May 28	NO SCHOOL MEMORIAL DAY		
June 4	BOE Workshop Meeting	6 pm	SHS Media Center
June 13	½ Day – Last Day of School		
June 18	BOE Regular Meeting	6 pm	SHS Media Center
July 16	BOE Regular/Org Meeting	6 pm	SHS Media Center

8. ADJOURN - there being no further business; the meeting was adjourned at 7:26 pm.

Respectfully submitted,



Secretary, Nathan Lowery