



**SAUGATUCK PUBLIC SCHOOLS**  
**BOARD OF EDUCATION**  
**REGULAR MEETING**  
**MINUTES**  
**AUGUST 7, 2017**

**PLACE OF MEETING:** Saugatuck Middle-High School Media Center  
401 Elizabeth Street, Saugatuck Public Schools

**TIME OF MEETING:** 6:00 pm

**ADMINISTRATION:**

Rolfe Timmerman, Superintendent; Kim Sharda, Executive Assistant;  
Michaëlle Gust, DES Principal

**1. CALL TO ORDER** The meeting was called to order at 6:00 pm.

**2. ROLL CALL**

**PRESENT:** Frank Marro III, Laura Zangara, Gordon Stannis, Bernie Merkle,  
Jeff Myers, Jason Myers, Nathan Lowery

**ABSENT:** Gordon Stannis, Nathan Lowery

**3. PUBLIC COMMENT** – there were no public comments.

**4. CHANGES OR ADDITIONS** – none

**5. AGENDA ITEMS**

- a. Audit Update - Tom Lagone will update the board on the recently completed audit. I would like to thank Tom, Chris McKellips, and Kim Sharda for all their work to ensure the transition this year went as smoothly as possible. The auditors were very complimentary of my staff for how well we handled the quick departure of Liz Broderick and how we were thoroughly prepared for our audit (again, we are the first district audited by Rehman each year). It looks as though our fund equity will end at 15.0%.
  - 2016-17 Budget to Actual Comparison document is included in the background packet.
- b. Bus Garage Update - We have been gathering as much information as possible concerning options for the bus garage. I have lots of feelers out there yet and am still hopeful we can find a viable solution before school begins.
  - A Bus Garage Memo is included in the background packet describing what we have found so far.

- c. Facilities Use Policy – Rob Dietzel sent out a new and improved version of a Facilities Use Policy for you to consider. President Myers sent it out to the rest of the BOE for feedback. The Board agreed to take action on this item at the August 21, 2017 regular meeting.
- d. Guiding Principles Document – Superintendent Timmerman discussed the process and where the committee is relative to developing a facilities improvement plan that matches the vision of the district.
- e. New Hires – Two new teachers have been hired this summer and both are excited to be on the SPS team. Both will be formally introduced at the August 21, 2017 regular meeting.

**6. PUBLIC COMMENT** – None

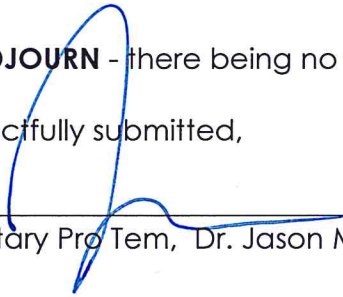
**7. CLOSED SESSION** – at 6:35 pm Trustee Marro moved to go in to Closed Session for the purpose the Superintendent Evaluation.

**8. OPEN SESSION** – at 7:45 pm the board moved back in to Open Session.

**9. REVIEW UPCOMING DATES**

**8. ADJOURN** - there being no further business; the meeting was adjourned at 7:50 pm.

Respectfully submitted,



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Secretary Pro Tem, Dr. Jason Myers