



SAUGATUCK PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
MINUTES
AUGUST 20, 2018

PLACE OF MEETING: Saugatuck Middle-High School Media Center
401 Elizabeth Street, Saugatuck Public Schools

TIME OF MEETING: 6:00 pm

ADMINISTRATION:

Dr. Tim Travis, Superintendent; Kim Sharda, Executive Assistant;
Tom Lagone, Director of Finance

1. CALL TO ORDER The meeting was called to order at 6:00 pm.

2. ROLL CALL

PRESENT: Jeff Myers, Gordon Stannis, Jason Myers, Frank Marro III,
Nathan Lowery, Laura Zangara

ABSENT: Bernie Merkle

3. PUBLIC COMMENT – there were no public comments.

4. CHANGES OR ADDITIONS – none

5. ACTION ITEMS

a. Consent Items

i. Minutes

a. August 20, 2018, Retreat Minutes

ii. Agenda

It was moved by Frank Marro III and supported by Jason Myers to approve the consent items as presented. The motion carried unanimously.

b. Administrative Contracts

Due to budget constraints for fiscal year 2018-2019, administrative salaries are frozen at 2017-2018 levels.

It was moved by Jason Myers and supported by Laura Zangara to approve the Administrative Contracts for the 2018-2019 school year as presented. The motion carried unanimously.

c. Essential and Non-Essential Classes

An updated list of essential and non-essential high school classes was presented for approval. These courses are offered and available to all high school students. Please note that there are a number of essential and non-essential courses available to students that are offered online.

It was moved by Jeff Myers and supported by Frank Marro III to approve the Essential and Non-Essential Classes as presented. The motion carried unanimously.

6. BOARD OF EDUCATION

- a. Legislation Update – Trustee Jeff Myers discussed the different legislation coming out of Lansing.
- b. Board Communication - Secretary Zangara shared the board did not receive any communications.

7. SUPERINTENDENT'S REPORT

- a. New Fifth Grade Teacher – Saugatuck Public Schools is excited to welcome Mr. Evan Woody as a new fifth grade teacher at Douglas Elementary School.
- b. Budget Update – Director of Finance, Tom Lagone presented a budget update.
- c. Superintendent Evaluation & Work Plan – a rough draft of the superintendent work plan and evaluation instrument was presented for further discussion. The School Advance evaluation frameworks and rubrics for school leaders were also shared with the board.

8. PUBLIC COMMENT - None

9. REVIEW UPCOMING DATES

August 20	Regular BOE Meeting	6 pm	SHS Media Center
August 23	DES Class Lists Posted	8 am	
August 27	Staff Orientation	7:30 am	SHS Media Center
September 4	First Day of School		
September 17	Regular BOE Meeting	6 pm	SHS Media Center
October 5	Homecoming		
October 15	Regular BOE Meeting	6 pm	SHS Media Center
October 19	NO SCHOOL		
November 5	BOE Workshop Meeting	6 pm	SHS Media Center
November 6	Election Day		
November 19	Regular BOE Meeting	6 pm	SHS Media Center
November 21	Half Day Students & Staff		
November 22-23	Thanksgiving Break		
December 17	Regular BOE Meeting	6 pm	SHS Media Center
December 24-31	Holiday Break		
January 1-2	Holiday Break		
January 14	BOE Meeting	6 pm	SHS Media Center
January 25	½ Day for Students		

February 4	BOE Workshop Meeting	6 pm	SHS Media Center
February 8	½ Day for Students		
February 18	NO SCHOOL		
February 18	BOE Regular Meeting	6 pm	SHS Media Center
March 8	½ Day for Students		
March 18	BOE Regular Meeting	6 pm	SHS Media Center
March 29	Spring Break		
April 1-5	Spring Break		
April 15	BOE Regular Meeting	6 pm	SHS Media Center
April 26	NO SCHOOL		
May 6	BOE Workshop Meeting	6 pm	SHS Media Center
May 8	½ Day for Students		
May 20	BOE Regular Meeting	6 pm	SHS Media Center
May 23	Graduation		
May 27	NO SCHOOL MEMORIAL DAY		
June 3	BOE Workshop Meeting	6 pm	SHS Media Center
June 7	½ Day – Last Day of School		
June 17	BOE Regular Meeting	6 pm	SHS Media Center
July 15	BOE Regular/Org Meeting	6 pm	SHS Media Center

8. **ADJOURN** - there being no further business; the meeting was adjourned at 7:25 pm.

Respectfully submitted,


Secretary, Laura Zangara