



# SAUGATUCK PUBLIC SCHOOLS

## BOARD OF EDUCATION

### REGULAR MEETING

#### MINUTES

SEPTEMBER 16, 2019

**PLACE OF MEETING:** Saugatuck Middle-High School Media Center  
401 Elizabeth Street, Saugatuck Public Schools

**TIME OF MEETING:** 6:00 pm

**ADMINISTRATION:**

Dr. Tim Travis, Superintendent; Kim Sharda, Executive Assistant;  
Tom Lagone, Director of Finance

**1. CALL TO ORDER** The meeting was called to order at 6:01 pm.

**2. ROLL CALL**

**PRESENT:** Nicole Lewis, Frank Marro III,  
Bernie Merkle, Laura Zangara

**ABSENT:** Gordon Stannis, Eric Birkholz, Nathan Lowery

**3. PUBLIC COMMENT** – a community member addressed the board relative to the survey being sent out to all registered voters.

**4. ADDITIONS OR CHANGES TO THE AGENDA** – there were none

**5. ACTION ITEMS**

a. Consent Items

i. Minutes

- a. August 19 Regular Minutes
- b. August 5 Workshop Minutes

ii. Agenda

It was moved by Frank Marro III with support from Laura Zangara to approve the consent items as presented. The motion carried unanimously.

**AUDIT REPORT** - Partner, Dave Nielson, CPA from Maner-Costerisan provided the BOE an overview of the final audit for the 2018-2019 school-year.

**1. BOARD OF EDUCATION**

**2. Legislation Update** – Trustee Lewis discussed the different legislation coming out of Lansing.

b. Board Communication - Secretary Zangara shared communication directed to the board of education.

**2. SUPERINTENDENT UPDATE**

2. Replace and Upgrade of District Telephone System – Technology Director, Rex Thelen presented a proposal to replace and upgrade the district telephone system.
3. September Operating Budget Update – Director of Finance, Tom Lagone presented a back to school look at the 2019-2020 budget.
4. Mt Baldhead Challenge – Dr. Tim Travis updated the board on our partnership with the Saugatuck-Douglas Rotary Club and the Boys and Girls Club of Holland to start a Boys and Girls Club in the Saugatuck/Douglas area.
5. Community Survey – The district has commissioned EPIC/MRA, an independent Lansing-based survey research firm, to conduct a confidential online survey of the district residents to gather opinions on a variety of questions, issues and proposals under discussion in the district. The survey will be open for participation from September 14<sup>th</sup> to the 29<sup>th</sup>.
6. DES Walk-A-Thon – the Fourth Annual DES Walk-A-Thon will take place on September 27<sup>th</sup> at the Stadium from 5:30 pm to 7:30 pm. The event will kick off with a parade through downtown Douglas at 1:45 pm.

**3. PUBLIC COMMENT**

**4. REVIEW UPCOMING DATES/MEETING**

September 27	DES Walk-A-Thon	5:30-7:30 SHS Stadium
<b>October 21</b>	<b>Regular BOE Meeting</b>	<b>6 pm SHS Media Center</b>
October 18	½ Day of School	
<b>November 4</b>	<b>BOE Workshop Meeting</b>	<b>6 pm SHS Media Center</b>
November 5	Election Day	
<b>November 18</b>	<b>Regular BOE Meeting</b>	<b>6 pm SHS Media Center</b>
November 27	Half Day Students & Staff	
November 28-29	Thanksgiving Break	
<b>December 16</b>	<b>Regular BOE Meeting</b>	<b>6 pm SHS Media Center</b>
December 23-31	Holiday Break	
January 1-3	Holiday Break	
<b>January 20</b>	<b>BOE Regular Meeting</b>	<b>6 pm SHS Media Center</b>
January 24	½ Day for Students	
<b>February 10</b>	<b>BOE Regular Meeting</b>	<b>6 pm SHS Media Center</b>
February 14-18	½ Day for Students	
February 18	NO SCHOOL	
March 6	½ Day for Students	
<b>March 16</b>	<b>BOE Regular Meeting</b>	<b>6 pm SHS Media Center</b>
April 3-10	Spring Break	
<b>April 20</b>	<b>BOE Regular Meeting</b>	<b>6 pm SHS Media Center</b>
April 24	NO SCHOOL	
<b>May 4</b>	<b>BOE Workshop Meeting</b>	<b>6 pm SHS Media Center</b>
<b>May 18</b>	<b>BOE Regular Meeting</b>	<b>6 pm SHS Media Center</b>
May 21	Graduation	

May 25	NO SCHOOL MEMORIAL DAY	
<b>June 1</b>	<b>BOE Workshop Meeting</b>	<b>6 pm SHS Media Center</b>
June 10	½ Day – Last Day of School	
<b>June 15</b>	<b>BOE Regular Meeting</b>	<b>6 pm SHS Media Center</b>
<b>July 20</b>	<b>BOE Regular/Org Meeting</b>	<b>6 pm SHS Media Center</b>

6. **PUBLIC COMMENT** – a community member communicated to the board a letter to the editor was sent relative to the importance of taking the survey being sent out.

7. **ADJOURN** - there being no further business; the meeting was adjourned at 7:25 pm.

Respectfully submitted,

  
Secretary, Laura Zangara