



**SAUGATUCK PUBLIC SCHOOLS**  
*BOARD OF EDUCATION*  
*REGULAR MEETING MINUTES*  
*MARCH 16, 2020*

**PLACE OF MEETING:** Saugatuck Middle-High School Media Center  
401 Elizabeth Street, Saugatuck Public Schools

**TIME OF MEETING:** 6:00 pm

ADMINISTRATION:  
Dr. Tim Travis, Superintendent; Tom Lagone, Director of Finance

**1. CALL TO ORDER** The meeting was called to order at 6:04 pm.

**2. ROLL CALL**

PRESENT: Nicole Lewis, Eric Birkholz,  
Nathan Lowery, Bernie Merkle, Laura Zangara

ABSENT: Gordon Stannis, Frank Marro III

**3. PUBLIC COMMENT** – there were none

**4. CHANGES OR ADDITIONS** – Dr. Travis added item 7 (e): Response to Covid-19 status report

**5. ACTION ITEMS**

- a. Consent Items
  - i. Minutes
    - a. February 10, Regular Minutes
  - ii. Agenda

It was moved by Nicole Lewis and supported by Eric Birkholz to approve the consent items as presented. The motion carried unanimously.

- b. Track Resurfacing Bid – two bids were received to repair and resurface the track and field event areas. The low bid of \$59,790 was submitted by A.G. Sports Services, L.L.C.

It was moved by Bernie Merkle and supported by Laura Zangara to award the bid to repair and resurface the track and field event areas to A.G. Sports Services, L.L.C. as presented. The motion carried unanimously.

- c. Reading Now Network – resolution in support of participation in the Reading Now Network.

It was moved by Nicole Lewis and supported by Bernie Merkle to approve the resolution in support of participation in the Reading Now Network as presented. The motion carried unanimously.

**6. BOARD OF EDUCATION**

- a. Legislation Update – Trustee Nicole Lewis deferred to Dr. Travis who communicated an update on legislation coming out of Lansing.
- b. Board Communication - Secretary Zangara shared communication from Keith Charak and Sue McIlwaine offering donation of 25% of any sales commission to the SPS Scholarship Foundation and the SD Library. Board members signed a thank you card to be delivered in response.

**7. SUPERINTENDENTS REPORT**

- a. March Operating Budget Update – Dr. Travis presented an update of the 2019-2020 operating budget.
- b. Replace and Upgrade of District Telephone System –Superintendent Travis communicated the work to replace and upgrade the district telephone system has been completed.
- c. LED Lighting Update – Superintendent Travis updated the board on the new Consumer's Energy Trade Ally Program.
- d. Results of March 10, 2020 Bond Election – Dr. Travis thanked the community for the overwhelming support. Next steps will be form an elementary design team including 1 board member (Nicole Lewis) and community members who can bring different perspectives. The millage will take effect in Summer 2021.
- e. COVID-19 Update – Dr. Travis communicated to the board the district has issued “flattening the curve” information to parents. The administration and staff are working to coordinate and communicate instructional opportunities for families. Every child left the district on March 13 with some sort of technology that will allow them to access education. Students should be checking PowerSchool and Schoology and will have access to teachers and social workers virtually. The office will be open to receive calls. The primary immediate focus is on providing meals to families/students in need. The state has approved weekend meals and the ISD is also providing food. Schools are involved in community county wide efforts to ensure students are fed. There are several local volunteer efforts that are in action. Volunteer lists can be accessed via 211\*.

**8. REVIEW UPCOMING DATES/MEETINGS**

April 3-10	Spring Break		
<b>April 20</b>	<b>BOE Regular Meeting</b>	<b>6 pm</b>	<b>SHS Media Center</b>
April 24	NO SCHOOL		
<b>May 4</b>	<b>BOE Workshop Meeting</b>	<b>6 pm</b>	<b>SHS Media Center</b>
<b>May 18</b>	<b>BOE Regular Meeting</b>	<b>6 pm</b>	<b>SHS Media Center</b>
May 21	Graduation		
May 25	NO SCHOOL MEMORIAL DAY		
<b>June 1</b>	<b>BOE Workshop Meeting</b>	<b>6 pm</b>	<b>SHS Media Center</b>
June 10	½ Day – Last Day of School		
<b>June 15</b>	<b>BOE Regular Meeting</b>	<b>6 pm</b>	<b>SHS Media Center</b>
<b>July 20</b>	<b>BOE Regular/Org Meeting</b>	<b>6 pm</b>	<b>SHS Media Center</b>

**9. PUBLIC COMMENT** – there were none.

**10. ADJOURN** - there being no further business; the meeting was adjourned at 6:54 pm.

Respectfully submitted,



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Secretary, Laura Zangara