



**BOARD OF EDUCATION
REGULAR MEETING
MINUTES
FEBRUARY 20, 2023**

PLACE OF MEETING: Douglas Elementary Upper El Commons
261 Randolph Street
Douglas, MI 49406

TIME OF MEETING: 6:00 pm

ADMINISTRATION:

Dr. Tim Travis, Superintendent, Kim Sharda, Executive Assistant,
Jeff Malloch, Finance Director

1. CALL TO ORDER The meeting was called to order at 6:00 pm.

2. ROLL CALL

PRESENT: Frank Marro III, Bernie Merkle, Eric Birkholz,
Laura Zangara, Nathan Lowery, Nicole Lewis,

ABSENT: Marcy Weston (via phone)

3. PUBLIC COMMENT – there were none

4. ADDITIONS OR CHANGES TO THE AGENDA –move 7 a. before 5 b. and remove item 5 a.
5-Year Strategic from the agenda.

5. ACTION ITEMS

a. Consent Items

- i. Minutes from February 6, 2023 Workshop Meeting
- ii. Minutes from February 6, 2023 Closed Session
- iii. Minutes from January 23, 2023 Regular Meeting
- iv. Agenda for January 23, 2023 Agenda

*It was move by Nicole Lewis with support from Nathan Lowery to approve the
consent items with iv. being changed to iv. Agenda for February 20, 2023.*

7.a District Support Organizations - Director of Business Services Jeff Malloch updated
the board on the operation of district support organizations. It was noted that a
meeting will take place at the beginning of each school year.

1/20/23
3/3/23

- b. Resolution To Sell a Portion of the District Bus Lot Property – the board was asked to authorize the sale of the Property to the Purchaser and authorize Tim Travis, the Superintendent to execute the Purchase Agreement.

It was moved by Nathan Lowery with support from Eric Birkholz to approve the resolution to sell a portion of the bus lot as presented. A roll call vote showed the motion carried unanimously.

- c. Resolution to Sell and Have Removed a District Owned House – the Board was asked to authorize the sale of the House to the Purchaser and direct Tim Travis, the Superintendent to execute the Purchase Agreement.

It was moved by Nathan Lowery with support from Eric Birkholz to approve the resolution to sell the house as presented. A roll call vote showed the motion carried unanimously.

6. BOARD OF EDUCATION

- a. Legislation Update - President Zangara updated the board on what is happening in Lansing and how it impacts schools.
- b. Board Communication – Secretary Lewis shared there were no communications directed to the board of education.

7. SUPERINTENDENT'S REPORT

- a. School Index and District Report Card Grades - Superintendent Travis shared the good news regarding High School Index scores and Report Card grades from the Michigan Department of Education.

8. PUBLIC COMMENT – there were none

9. UPCOMING DATES

March 3	HALF DAY	
March 15	NO SCHOOL	
March 20	Regular BOE Meeting	
March 31	Spring Break – NO SCHOOL	
April 1-7	Spring Break – NO SCHOOL	
April 17	Regular BOE Meeting	
April 19	NO SCHOOL	
May 1	BOE Workshop Meeting	
May 4	Senior Scholar Night	6:00 pm
May 15	Regular BOE Meeting	

May 16	DES Spring Music Performance	6:00 pm
May 25	Graduation	
May 29	Memorial Day – NO SCHOOL	
June 5	BOE Workshop Meeting	
June 7	5 th Grade Graduation	
June 9	Last Day of School – HALF DAY	
June 19	Regular BOE Meeting	
July 17	Regular BOE Meeting	

10. ADJOURN - there being no further business; the meeting was adjourned at 7:01 pm.

Respectfully submitted,


Secretary, Nicole Lewis