



**BOARD OF EDUCATION
WORKSHOP MEETING
MINUTES
JUNE 5, 2023**

PLACE OF MEETING: Douglas Elementary Upper El Commons
261 Randolph Street
Douglas, MI 49406

TIME OF MEETING: 6:00 pm

ADMINISTRATION:

Dr. Tim Travis, Superintendent, Kim Sharda, Executive Assistant,

1. CALL TO ORDER The meeting was called to order at 6:00 pm.

2. ROLL CALL

PRESENT: Bernie Merkle, Marcy Weston, Eric Birkholz,
Laura Zangara, Nicole Lewis, Frank Marro III

ABSENT: Nathan Lowery

3. PUBLIC COMMENT – there were none

4. ADDITIONS OR CHANGES TO THE AGENDA - move 6.d to 6.a

5. BOARD OF EDUCATION

- a. Legislation Update – Trustee Weston updated the board on what is happening in Lansing and how it impacts schools.
- b. Board Communication – Secretary Lewis shared that a thank you note was sent to the board of education for the treats for Teacher Appreciation Week.

6. SUPERINTENDENT'S REPORT

- a. Section 98b Benchmark Assessment Reporting – Principals Mark Neidlinger and Michaelle Gust along with Preschool Director Jessica Ruthsatz reported on progress toward benchmark assessment goals at Saugatuck Middle & High School, Douglas Elementary, and Saugatuck Public Schools Preschool.
- b. 2022-2023 Budget Amendments – A preliminary overview of final 2022-2023 General Fund, Food Service Fund, Student/Activity Fund, and Community Recreation Fund was presented.

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- c. 2023-2024 Budget Proposals – A preliminary overview of the proposed 2023-2024 Tax Levies, General Fund, Food Service Fund, Student/Activity Fund, and Community Recreation Fund budgets was presented.
- d. 2023-2024 MHSAA Membership Renewal – Each year the district must choose whether to be a member of the MHSAA. Membership is a condition for participation in any MHSAA postseason tournament. Action will need to be taken on this item at the June 19, 2023 Regular Meeting.
- e. Superintendent Evaluation Process – The process for evaluating the superintendent was reviewed along with data from the 2022-2023 school year.

7. PUBLIC COMMENTS – there were none

8. UPCOMING DATES

June 7	5 th Grade Graduation	6:00 pm
June 9	Last Day of School – HALF DAY	
June 19	Regular BOE Meeting	
July 17	Regular BOE Meeting	

9. ADJOURN - there being no further business; the meeting was adjourned at 8:43 pm.

Respectfully submitted,



Secretary, Nicole Lewis