



SAUGATUCK
PUBLIC SCHOOLS

BOARD OF EDUCATION
REGULAR MEETING
MINUTES
DECEMBER 18, 2023

PLACE OF MEETING: Saugatuck Middle-High School Media Center
401 Elizabeth Street, Saugatuck Public Schools

TIME OF MEETING: 6:00 pm

ADMINISTRATION:

Dr. Tim Travis, Superintendent; Kim Sharda, Executive Assistant,
Jeff Malloch, Director of Business

1. CALL TO ORDER The meeting was called to order at 6:00 pm.

2. ROLL CALL

PRESENT: Bernie Merkle, Amanda Frank, Eric Birkholz,
Laura Zangara, Nicole Lewis, Frank Marro III

ABSENT:

3. PUBLIC COMMENT – there were none

4. ADDITIONS OR CHANGES TO THE AGENDA

5. ACTION ITEMS

a. Consent Items

- i. Minutes from November 20, 2023 Regular Meeting
- ii. Agenda for December 18 2023 Agenda

It was moved by Nicole Lewis with support from Bernie Merkle to approve the consent items as presented. The motion carried unanimously.

- b. 2023-2024 General Fund Budget Amendment – Director of Finance, Chris LaHaie presented details of the proposed 2023-2024 General Fund Budget Amendment for adoption by the Board of Education. An overview of the proposed General Fund Budget Amendment was presented by Director of Business Services, Jeff Malloch at the November 20, 2023 Regular Meeting.

It was moved by Frank Marro III with support from Nicole Lewis to approve the 2023-2024 General Fund Budget Amendments as presented. A roll call vote showed the motion carried unanimously.

- c. Resolution to Suspend Bylaw 0142.5 – Due to the proximity of the current vacancy with the previous vacancy, the Board of Education believes it is in the best interest of the Board and compelling reasons exist to fill the current vacancy with an individual from the pool of candidates used to fill the previous vacancy.

It was moved by Frank Marro III with support from Eric Birkholz to approve the resolution to suspend Bylaw 0142.5 until December 31, 2023 to allow the Board of Education to fill a Board vacancy without following the Bylaw's procedure. A roll call vote showed the motion carried unanimously.

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- d. Board of Education Appointment – The Board will appoint a new member to fill the vacant seat on the Board. The appointee will serve on the board for the remainder of the term which expires on December 31, 2026.

It moved by Nicole Birkholz with support from Frank Marro III to appoint Karen Sherwood to fill the vacant seat on the board of Education to serve the remainder of the term which expires on December 31, 2026. A roll call vote showed the motion carried unanimously.

6. BOARD OF EDUCATION

- a. Legislative Update – President Zangara will communicate legislative information coming out of Lansing.
- b. Board Communication – Secretary Nicole Lewis shared there were no communications directed to the board of education.

7. SUPERINTENDENT'S REPORT

- a. Strategic Plan Update – Superintendent Dr. Travis, provided an update on progress toward relevant goals in the district strategic plan through the first half of the 2023-2024 school year.

8. PUBLIC COMMENT – there were none

9. REVIEW UPCOMING DATES/MEETINGS

Dec 25 – Jan 5	Holiday Break
January 15	MLK - NO SCHOOL
January 22	Regular/Organizational Meeting
January 26	NO SCHOOL
February 5	Workshop Meeting
February 9 – 12	Mid-Winter Break
February 19	Regular Meeting
March 4	Workshop Meeting
March 8	½ Day of School
March 15	NO SCHOOL
March 18	Regular Meeting
Mar 29 – Apr 5	Spring Break
April 15	Regular Meeting
May 20	Regular Meeting
May 23	Graduation
May 27	Memorial Day – NO SCHOOL
June 3	Workshop Meeting
June 7	½ Day of School – Last Day of School
June 17	Regular Meeting
July 15	Regular/Organizational Meeting

9. PUBLIC COMMENT – there were none

10. ADJOURN - there being no further business; the meeting was adjourned at 7:47 pm.

Respectfully submitted,


Secretary, Nicole Lewis