



SAUGATUCK PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR/ORGANIZATIONAL MEETING
MINUTES
JANUARY 13, 2025

This meeting is a meeting of the Board of Education in the public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

PLACE OF MEETING: Douglas Elementary Upper El Commons
261 Randolph Street
Douglas, MI 49406

TIME OF MEETING: 6:00 pm

1. CALL TO ORDER The meeting was called to order at 6:00 pm

2. ROLL CALL

PRESENT: Frank Marro III, Mary Ihle, Nicole Lewis, Amanda Frank,
Eric Birkholz, Jay Woods, Lisa Greenwood

ABSENT: NONE

3. PUBLIC COMMENTS – there were NONE

4. ADDITIONS OR CHANGES TO AGENDA – remove item 8.b. Swap agenda Items 9 and 10.

5. ELECTION OF OFFICERS

a. President

It was moved by Frank Marro III with support from Eric Birkholz to nominate Nicole Lewis as President of the School Board for the time period of January 13, 2025 through January 31, 2026.

It was moved by Lisa Greenwood with support from Frank Marro III to close the nominations. A roll call vote showed the motion carried unanimously.

b. Vice-President

It was moved by Frank Marro III with support from Jay Woods to nominate Amanda Frank as Vice President of the School Board for the time period of January 13, 2025 through January 31, 2026

It was moved by Mary Ihle with support from Eric Birkholz to close the nominations. A roll call vote showed the motion carried unanimously.

c. Treasurer

It was moved by Amanda Frank with support from Lisa Greenwood to nominate Eric Birkholz as Treasurer of the School Board for the time period of January 13, 2025 through January 31, 2026.

It was moved by Frank Marro III with support from Nicole Lewis to close the nominations. A roll call vote showed the motion carried unanimously.

d. Secretary

It was moved by Lisa Greenwood with support from Amanda Frank to nominate Mary Ihle as Secretary of the School Board for the time period of January 13, 2025 through January 31, 2026.

It was moved by Frank Marro III with support from Eric Birkholz to close the nominations. A roll call vote showed the motion carried unanimously.

e. Legislative Liaison

Every year the board must appoint a person to communicate legislative updates to the board at each meeting.

It was moved by Amanda Frank with support Mary Ihle from to nominate James Woods as the board legislative liaison from January 13, 2025 through January 31 of 2026.

It was moved by Frank Marro III with support from Nicole Lewis to close the nominations. A roll call vote showed the motion carried unanimously.

f. SPS Education Foundation Representative

Due to a resignation Lisa Greenwood has been appointed as the School Board representative on the Saugatuck Public School Education Foundation for the remainder of the 2024-2025 school year.

6. SCHOOL BOARD RECOGNITION – January is School Board Recognition Month. Members of the Saugatuck Public Schools Board of Education were recognized for their service to the district.

7. FINANCE UPDATE – Director of Finance, Chris LaHaie provided an update of the 2024-2025 general fund and food service fund budget.

8. ACTION ITEMS

a. Consent Items

- i. Minutes from December 16, 2025, Regular Meeting
- ii. Agenda for January 13, 2025 Agenda

It was moved by Lisa Greenwood with support from Frank Marro to approve the consent items as presented.

9. SUPERINTENDENT REPORT

- a. Interim Principal Introduction – Superintendent Neidlinger introduced Melanie Moorer as interim principal until June.
- b. Construction Update - Superintendent Neidlinger provided an update on construction at the Middle and High School.

10. COMMITTEE REPORT OUT – Safety Committee Chair Amanda Frank explained the process and a brief overview of the Safety Assessment.

11. CLOSED SESSION – it was moved by Lisa Greenwood with support from Frank Marro III to move into Closed Session. At 6:42 pm the Board went into Closed Session for the purpose of discussing the district Safety Report findings.

12. OPEN SESSION – at 7:40 pm the Board moved into Open Session. (it was moved by Frank Marro III with support from Eric Birkholz to move back into Open Session).

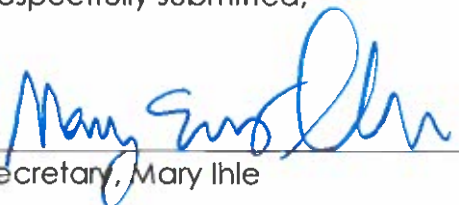
13. PUBLIC COMMENT – there were NONE

14. UPCOMING DATES

January 20	MLK - NO SCHOOL
January 31	NO SCHOOL
February 3	Workshop Meeting
February 7 – 10	Mid-Winter Break
February 17	Regular Meeting
March 3	Workshop Meeting
March 7	½ Day of School
March 14	NO SCHOOL
March 17	Regular Meeting
Apr 4 – Apr 13	Spring Break
April 14	Regular Meeting
May 19	Regular Meeting
May 22	Graduation
May 26	Memorial Day – NO SCHOOL
June 2	Workshop Meeting
June 6	½ Day of School – Last Day of School
June 16	Regular Meeting
July 14	Regular/Organization Meeting

15. ADJOURN – there being no further business, the meeting was adjourned at 7:46 pm.

Respectfully submitted,


Secretary, Mary Ihle