



**BOARD OF EDUCATION
REGULAR MEETING
MINUTES
JUNE 17, 2024**

PLACE OF MEETING: Douglas Elementary School
Upper El Learning Commons
261 Randolph Street, Douglas, MI 49406

TIME OF MEETING: 6:00 pm

ADMINISTRATION:
Dr. Tim Travis, Superintendent, Kim Sharda, Executive Assistant,
Finance Director Chris LaHaie

PUBLIC HEARING

- 1. CALL TO ORDER** – at 6:10 pm the budget hearing was called to order.
- 2. PUBLIC HEARING** – The property tax millage rate proposed to be levied to support the proposed 2024 - 2025 school year budget will be the subject of the hearing.
- 3. ADJOURN PUBLIC HEARING**

1 MINUTE RECESS BEFORE BOARD MEETING

- 1. CALL TO ORDER** – the meeting was called to order at 6:22 pm
- 2. ROLL CALL**
PRESENT: Bernie Merkle, Amanda Frank, Eric Birkholz, Nicole Lewis,
Laura Zangara, Frank Marro III, Karen Sherwood

ABSENT:
- 3. PUBLIC COMMENTS** – there were none
- 4. ADDITIONS OR CHANGES TO AGENDA** – the meeting address was updated on the agenda to match the meeting address posted to the public.
- 5. ACTION ITEMS**
 - c. Consent Items**
 - Minutes from May 20, Regular Meeting
 - Minutes from June 3, 2024 Workshop Meeting
 - Agenda for June 17, 2024 Regular Meeting

It was moved by Frank Marro III with support from Karen Sherwood to approve the consent items as presented. The motion carried unanimously.

- b. 2023-2024 Budget Amendments – A preliminary overview of the final 2023-2024 General Fund, Food Service Fund, Student/School Activity Fund, and Community Recreation Fund were presented at the June 3, 2024 workshop meeting.

It was moved by Nicole Lewis with support from Eric Birkholz to approve the final 2023-2024 General Fund, Food Service, Student Activity Fund, and Community Recreation Fund budgets as presented. A roll call vote showed the motion carried unanimously.

- c. 2024-2025 Budget Proposals and Tax Levies - A preliminary overview of the proposed 2024-2025 Tax Levies, General Fund, Food Service Fund, Student/School Activity Fund, and Community Recreation Fund budget were presented at the June 3, 2024 workshop meeting.

It was moved by Eric Birkholz with support from Frank Marro III to approve the 2024-2025 Budget Proposals and Tax Levies as presented. A roll call vote showed the motion carried unanimously.

- d. 2024-2025 MHSAA Membership Renewal – Each year the district must sign off on the MHSAA membership. Membership is a condition for participation in any MHSAA postseason tournament.

It was moved by Nicole Lewis with support from Karen Sherwood to approve the 2024-2025 MHSAA Membership renewal as presented. The motion carried unanimously.

- e. Board Policy Updates – The following board policy updates were presented to the Board for consideration and possible adoption at the May 20, 2024, regular meeting of the Board of Education:

Policy 1240 - Evaluation of the Superintendent (revised)
Policy 1540 - Administrative Staff Reductions/Recalls (new)
Policy 2370.01 - Online/Blended Learning Program (revised)
Policy 2410 - Prohibition of Referral or Assistance (rescinded)
Policy 2414 - Reproductive Health and Family Planning (revised)
Policy 2418 - Sex Education (revised)
Policy 6350 - Prevailing Wage (new)
Policy 6520 - Payroll Deductions (revised)
Policy 8531 - Free and Reduced Price Meals (revised)
Policy 8800 - Religious/Patriotic Ceremonies and Observances (revised)
Policy 3220 - Professional Staff Evaluation (technical correction)
Policy 6320 - Purchasing (technical correction)
Policy 6321 - New School Construction, Renovation (technical correction)
Policy 6325 - Procurement—Federal Grants/Funds (technical correction)
Policy 7217 - Weapons (technical correction)
Policy 8305 - Information Security (technical correction)
Policy 8390 - Animals on District Property (technical correction)

It was moved by Frank Marro III with support from Bernie Merkle to approve the board policy updates as presented. The motion carried unanimously.

- f. Superintendent Evaluation and Contract Extension - As Dr. Travis has been rated as highly effective for the previous four school years, the evaluation of Superintendent Travis will be moved to a biennial schedule as allowed under the Revised School Code as amended by Public Act 173 of 2015. For compensation purposes, as outlined in the superintendent's contract, Dr. Travis will be considered to be highly effective for the 2023-24 school year. Dr. Travis' contract is presented for extension through the 2025-2026 school year.

It was moved by Nicole Lewis with support from Karen Sherwood to extend Dr. Travis' contract through the 2025-2026 school year. A roll call vote showed the motion carried unanimously

6. BOARD COMMITTEE REPORTS

- a. Board Operating Procedures Report – Chairperson Karen Sherwood reported on the progress of the Board Operating Procedures Committee.
- b. School Safety Committee Report – Chairperson Amanda Frank reported on the progress of the School Safety Committee.

7. PUBLIC COMMENT – there were none

8. UPCOMING DATES

July 15

BOE Regular/Org Meeting

6:00 pm

9. ADJOURN – there being no further business, the meeting was adjourned at 6:51 pm.

Respectfully submitted,



Secretary, Karen Sherwood