



**SAUGATUCK  
PUBLIC SCHOOLS**

**SAUGATUCK PUBLIC SCHOOLS**  
**BOARD OF EDUCATION**  
**REGULAR MEETING**  
**MINUTES**  
**AUGUST 18, 2025**

***This meeting is a meeting of the Board of Education in the public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.***

**PLACE OF MEETING:** Douglas Elementary Upper El Commons  
261 Randolph Street  
Douglas, MI 49406

**TIME OF MEETING:** 6:00 pm

**1. CALL TO ORDER** The meeting was called to order at 6:00 pm

**2. ROLL CALL**

**PRESENT:** Frank Marro III, Mary Ihle, Amanda Frank,  
Eric Birkholz, Jay Woods, Lisa Greenwood

**ABSENT:** Nicole Lewis

**3. PUBLIC COMMENTS** – there were NONE

**4. ADDITIONS OR CHANGES TO AGENDA** – NONE

**5. ACTION ITEMS**

a. Consent Items

- i. Minutes from February 17, 2025 Regular Meeting
- ii. Agenda for March 17, 2025 Agenda

It was moved by Frank Marro III with support from Eric Birkholz to approve the consent items as presented. The motion carried unanimously. The motion carried unanimously.

- b. Track Resolution Change Order Approval – The Board will be asked to approve a change order in the amount of \$33,187.50 for the track resurfacing project at the Middle and High School campus.

It was moved by Lisa Greenwood with support from Mary Ihle to approve the change order in the amount of \$33,187.50 for the track resurfacing project at the Middle and High School campus. A roll call vote showed the motion carried unanimously.

- c. Copy Machine Purchase – The Board was asked to approve a 60-month lease for 1 copy machine at Douglas Elementary with a monthly payment of \$1353.00.

It was moved by Frank Marro III with support from Lisa Greenwood to approve a 60-month lease for 1 copy machine at Douglas Elementary with a monthly payment of \$1353.00. A roll call vote showed the motion carried unanimously.

**6. SUPERINTENDENT'S REPORT**

- a. General Update - Superintendent Neidlinger provided the Board with a general update of district happenings.
- b. Policy Updates – the following policy updates were presented to the Board for consideration and possible adoption at the September 15 Regular Meeting of the Board of Education:

- 0131.1 – Bylaws and Policies – REVISED
- 2340 – Field and Other District-Sponsored Trips – REVISED
- 4430 – Leaves of Absence – NEW
- 5320 – Immunization – REVISED
- 5330 – Use of Medication – REVISED
- 5330.01 – Epinephrine Auto-Injectors
- 5350 – Student Suicide
- 8320 – Personnel Files
- 8500 – Food Services
- 8510 - Wellness

**7. BOARD OF EDUCATION**

- a. General Update –Vice President Amanda Frank led a discussion around Board protocol
- b. Legislation Update - Trustee Jay Woods updated the board on what is happening in Lansing and how it impacts schools.

**8. CLOSED SESSION**

At 6:45 a motion was made by Frank Marro III with support from Mary Ihle to move into Closed Session for the purpose of discussing the sale or purchase of property. A roll call vote showed the motion carried unanimously.

At 7:03 Eric Birkholz made a motion with support from Frank Marro III to move back into Open Session. A roll call vote showed the motion carried unanimously.

**9. ACTION ITEM**

It was moved by Mary Ihle with support from Eric Birkholz to approve the negotiated 30-day extension of the Due Diligence Period (i.e. through September 22, 2025) that was described in the Purchase Agreement for the purchase of the Wiley Road property, contingent upon Lakeside Pastures LLC's agreement in the form of a written amendment. A roll call vote showed the motion carried unanimously.

**10. PUBLIC COMMENT** – there were none

**11. UPCOMING DATES**

August 18	Regular Board Meeting
August 26	First Day of School
September 15	Regular Board Meeting
September 26	NO SCHOOL
October 9	½ Day for Students
October 10	NO SCHOOL
October 13	Regular Board Meeting
November 5	Workshop Meeting
November 14	½ Day for Students
November 17	Regular Board Meeting

November 26-28	Thanksgiving Break
December 8	Regular Board Meeting
Dec 22 – Jan 2	Holiday Break
January 12	Regular/Organizational Meeting
January 19	MLK – NO SCHOOL
January 23	½ Day for Students
February 2	Workshop Meeting
February 5	½ Day for Students
February 6-9	Mid-Winter Break
February 16	Regular Meeting
March 6	½ Day for Students
March 16	Regular Meeting
March 20	NO SCHOOL
April 3 – April 10	Spring Break
April 13	Regular Meeting
April 30	½ Day for Students
May 1	NO SCHOOL
May 18	Regular Meeting
May 21	Graduation
May 25	Memorial Day – NO SCHOOL
June 1	Workshop Meeting
June 5	½ Day of School – Last Day of School
June 15	Regular Meeting
July 13	Regular/Organization Meeting

**12. ADJOURN** – there being no further business, the meeting was adjourned at 7:05 pm.

Respectfully submitted,

  
Secretary, Mary Ihle