



**SAUGATUCK  
PUBLIC SCHOOLS**

# **SAUGATUCK PUBLIC SCHOOLS**

*BOARD OF EDUCATION*

*COMMITTEE – SCHOOL SAFETY*

*MINUTES*

*August 27, 2024*

*This meeting is a meeting of the Ad Hoc Committee – School Safety of the Board of Education held in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.*

**PLACE OF MEETING:** Douglas Elementary School Upper El Learning Commons  
261 Randolph Street

**TIME OF MEETING:** 6:00 pm

## **1. CALL TO ORDER**

*Amanda Frank called the meeting to order at 6:03 pm.*

## **2. ROLL CALL**

*Frank Marro III, Eric Birkholz, Amanda Frank*

*Dr. Tim Travis, Candy Crabill-Klynstra, Dr. Mark Smaller*

## **3. PUBLIC COMMENTS**

*No public comments, but Amanda Frank shared a communication from a district parent in support of recently announced new school safety plans at Holland Public Schools.*

## **4. ADDITIONS OR CHANGES TO AGENDA**

*No additions or changes.*

## **5. COMMITTEE GUESTS**

- a. *Vicki Swanson, OAISD MTSS Consultant*
- b. *Krista Brower, OAISD MTSS Consultant*

*Vicki Swanson and Krista Brower gave a detailed presentation regarding the behavioral and mental health framework (Project Aware) that the OAISD uses and supports ISD schools in implementing. Project Aware emphasizes the combination of systems level support and PBIS (Positive Behavioral Interventions and Supports) to improve student mental/behavioral health and, in turn, to prevent violence in schools. Systems level support means connecting what district staff, particularly our MTSS and mental/behavioral health specialists, are doing with students in school with community/county level support through community partnerships. Vicki and Krista work with our district staff, particularly our MTSS and mental/behavioral health specialists by providing training and other support. As such, they were able to provide details regarding the various components of our district's systems level support and PBIS efforts. They provided the committee with guidance regarding how our school board and administrators can best support our MTSS and mental/behavioral health specialists in the district.*

## **6. SUPERINTENDENT REPORT**

- a. General Update*
- b. SEC Assessment Update*

*Dr. Travis gave a detailed back-to-school report, noting that the school board passed a resolution regarding sending district communication to parents about the new safe gun storage laws. He also provided an update regarding various school safety related activities, such as additional BTAM training, professional development training for staff related to school safety, improvements to standard response protocol terminology (which will be shared with district parents/guardians), as well as other safety protocol improvements.*

## **7. DISCUSSION**

- a. Final report discussion*
  - i. Continue discussion from last meeting*

*The committee discussed logistics regarding final report drafting.*

**b. Data collection**

- i. Eric Birkholz to provide update**
- ii. Continue discussion of categories of data to be collected and process for collecting**

*Eric Birkholz gave an update regarding his analysis of data received.*

**c. Committee guests**

- i. Amanda Frank to provide update**

*Amanda Frank updated the committee that the final committee guest, Kim Root from the Michigan State Police Office of School Safety, will join us at our September meeting.*

**d. Stakeholder input**

- i. Continue discussion of any remaining input to be collected and process for collecting**

*Dr. Travis updated the committee regarding gathering input from staff.*

**e. Legislative and executive update**

- i. Amanda Frank to provide update on school safety legislation and executive branch action related to school safety**

*Amanda Frank noted that while there has not been movement on the school safety bill package, education leaders in the state are encouraging the Legislature to pass an amended budget that reinstates the 31aa mental health and school safety funding that was drastically cut in the budget bill that was passed.*

**8. ACTION ITEMS**

**a. Minutes**

- i. Approve minutes from 7.30. 2024 School Safety Committee meeting**

*Minutes from 7.30.2024 meeting were approved.*

**b. Upcoming meetings**

i. Select date(s) for October meeting(s)

*October 15, 2024, 6:00 pm, location to be confirmed, was selected as the October meeting date.*

9. PUBLIC COMMENTS

*No public comments.*


10. UPCOMING DATES

*Committee meetings will be held on September 24, 2024 at 6:00 pm, location to be confirmed, and October 15, 2024, at 6:00 pm, location to be confirmed.*

11. ADJOURN

*Amanda Frank adjourned the meeting at 7:46 pm.*

Respectfully submitted,

  
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Amanda Frank