



SAUGATUCK PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
MINUTES
SEPTEMBER 15, 2025

This meeting is a meeting of the Board of Education in the public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

PLACE OF MEETING: Douglas Elementary Upper El Commons
261 Randolph Street
Douglas, MI 49406

TIME OF MEETING: 6:00 pm

1. CALL TO ORDER The meeting was called to order at 6:00 pm

2. ROLL CALL

PRESENT: Frank Marro III, Mary Ihle, Amanda Frank,
Nicole Lewis, Eric Birkholz, Jay Woods, Lisa Greenwood

ABSENT:

3. PUBLIC COMMENTS – there were NONE

4. ADDITIONS OR CHANGES TO AGENDA – 6a and 6c were moved to the top of the agenda

5. SUPERINTENDENT'S REPORT

- a. Introduction of new Faculty and Staff – Superintendent Neidlinger introduced Middle School Special Education Teacher, Abigail Bocock to the Board.
- b. Finance Update – Director of Finance, Chris LaHaie updated the Board on the district finances.

6. ACTION ITEMS

- a. Consent Items
 - i. Minutes from August 18, 2025 Regular Meeting
 - ii. Agenda for September 15, 2025 Agenda

It was moved by Frank Marro III with support from Amanda Frank to approve the consent items as presented. The motion carried unanimously. The motion carried unanimously.

- b. Board Policy Updates the following board policy updates were presented to the Board for consideration:

0131.1 – Bylaws and Policies – REVISED
2340 – Field and Other District-Sponsored Trips – REVISED
4430 – Leaves of Absence – NEW
5320 – Immunization – REVISED
5330 – Use of Medication – REVISED
5330.01 – Epinephrine Auto-Injectors
5350 – Student Suicide

- 8320 – Personnel Files
- 8500 – Food Services
- 8510 - Wellness

It was moved by Mary Ihle with support from Amanda Frank to approve the Board policy updates as presented. A roll call vote showed the motion carried unanimously.

- c. Request to Relinquish Federal Funds – Local education agencies not applying for any or all federal funds for the current fiscal year are required to file a board-approved Request to Relinquish Federal Funds with the Michigan Department of Education. Saugatuck Public Schools wishes to not apply for Title III Part A Immigrant Students and English Learners funds for the 2025-2026 school year.

It was moved by Amanda Frank with support from Eric Birkholz to approve the Request to Relinquish Federal Funds as presented. A roll call vote showed the motion carried unanimously.

7. SUPERINTENDENT'S REPORT cont.

- a. Teacher Travel – four teachers were able to travel the world again this summer as participants in the Teacher Travel Grant program. Joanna Buys shared her travels to Italy and Amsterdam.
- b. General Update – Superintendent Neidlinger provided the Board with a general update of district happenings.
- c. Policy Updates – the following board policy update were presented to the Board for consideration and possible adoption at the October 13 Regular Meeting of the Board of Education:

5113 – Schools of Choice Program - Revised

8. BOARD OF EDUCATION

- a. General Update –President Nicole Lewis led a discussion around Board protocol
- b. Legislation Update - Trustee Jay Woods updated the board on what is happening in Lansing and how it impacts schools.

9. PUBLIC COMMENT – there were none

10. UPCOMING DATES

September 26	NO SCHOOL
October 9	½ Day for Students
October 10	NO SCHOOL
October 13	Regular Board Meeting
November 5	Workshop Meeting
November 14	½ Day for Students
November 17	Regular Board Meeting
November 26-28	Thanksgiving Break
December 8	Regular Board Meeting
Dec 22 – Jan 2	Holiday Break
January 12	Regular/Organizational Meeting
January 19	MLK – NO SCHOOL
January 23	½ Day for Students

February 2	Workshop Meeting
February 5	½ Day for Students
February 6-9	Mid-Winter Break
February 16	Regular Meeting
March 6	½ Day for Students
March 16	Regular Meeting
March 20	NO SCHOOL
April 3 – April 10	Spring Break
April 13	Regular Meeting
April 30	½ Day for Students
May 1	NO SCHOOL
May 18	Regular Meeting
May 21	Graduation
May 25	Memorial Day – NO SCHOOL
June 1	Workshop Meeting
June 5	½ Day of School – Last Day of School
June 15	Regular Meeting
July 13	Regular/Organization Meeting

11. ADJOURN – there being no further business, the meeting was adjourned at 7:13 pm.

Respectfully submitted,


Secretary, Mary Ihle