



SAUGATUCK PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
MINUTES
SEPTEMBER 16, 2024

This meeting is a meeting of the Board of Education in the public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

PLACE OF MEETING: Douglas Elementary Upper El Commons
261 Randolph Street
Douglas, MI 49406

TIME OF MEETING: 6:00 pm

1. CALL TO ORDER The meeting was called to order at 6:00 pm

2. ROLL CALL

PRESENT: Bernie Merkle, Amanda Frank, Laura Zangara,
Karen Sherwood, Frank Marro III
ABSENT: Nicole Lewis

3. PUBLIC COMMENTS – there were NONE

4. ADDITIONS OR CHANGES TO AGENDA – there were NONE

5. FINANCE REPORT – Finance Director Chris LaHaie provided an update of the audited 2023-2024 general fund and good service fund budget as well as a look at any new developments regarding the 2024-2025 School Aid Fund Budget.

6. ACTION ITEMS

a. Consent Items

- i. Minutes from August 19, 2024 Regular Meeting
- ii. Agenda for September 16, 2024 Agenda

It was moved by with support from to approve the consent items as presented. The motion carried unanimously.

b. Approval of Probationary Teacher Contracts – the Board was asked to approve initial teaching contracts for the 2024-2025 school year.

It was moved by with support from to approve that a probationary contract for the 2024-2025 school year be awarded to the following individuals:

Cecelia Kronemeyer
Sophie Marchant
Katherine Gentry
Lauren Lagoe
Gerrit Wiegerink
Anna Beird
Aubrey Rupert

7. COMMITTEE REPORTS

- a. Board Operating Procedures Report – Chairperson Karen Sherwood reported on the progress of the Board Operating Procedures Committee.
- b. School Safety Committee Report – Chairperson Amanda Frank reported on the progress of the School Safety Committee.
- c. Superintendent Search Committee – a report on the progress of the Superintendent search was communicated.

8. SUPERINTENDENT'S REPORT

- a. Introduction of New Faculty and Staff – the District is excited to welcome the following new employees to the Saugatuck Public Schools team:

Annie Blanchard – Preschool Lead Teacher
John Tolley – Preschool Associate Teacher
Cecelia Kronemeyer – 5th Grade Teacher
Aubrey Rupert – 4th Grade Teacher
Anna Beird – Elementary Special Education Teacher
Lauren Lagoe – Elementary Special Education Teacher
Traci McFadded – Elementary Paraprofessional
Katherine Gentry – K-12 School Social Worker
Gerrit Wiegerink – Ms/HS Math Teacher
Sophie Marchant – High School Special Education Teacher
Lauren Almdale – MS/HS Paraprofessional
Krista Schrottenboer – MS/HS Administrative Assistant
Julie Dombrowski – Food Service
Melissa Roth – Food Service

- b. Teacher Travel Grant Presentation – Seven teachers were able to travel the world again this summer as participants in the Teacher Travel Grant program. Elementary and middle school art teacher, Missy Pawlak-Field shared her travels to Central Europe.
- c. District Communication Plan King Media presented a proposed marketing and communications plan aligned to the district's 5-Year Strategic Plan. The goal of the plan is to provide concise and error-free internal and external communications across the district. The team from King will present the research methodology, significant findings and suggested next steps in carrying out the plan.

9. PUBLIC COMMENT – there were none

10. UPCOMING DATES

August 27	First Day of School
September 16	Regular Board Meeting
October 11	NO SCHOOL
October 14	Regular Board Meeting
November 4	Workshop Meeting
November 15	½ Day of School
November 18	Regular Board Meeting
November 27-29	Thanksgiving Break
December 16	Regular Board Meeting
Dec 23 – Jan 5	Holiday Break
January 13	Regular/Organizational Meeting
January 20	MLK - NO SCHOOL
January 31	NO SCHOOL
February 3	Workshop Meeting
February 7 – 10	Mid-Winter Break
February 17	Regular Meeting
March 3	Workshop Meeting
March 7	½ Day of School
March 14	NO SCHOOL
March 17	Regular Meeting
Apr 4 – Apr 13	Spring Break
April 14	Regular Meeting
May 19	Regular Meeting
May 22	Graduation
May 26	Memorial Day – NO SCHOOL
June 2	Workshop Meeting
June 6	½ Day of School – Last Day of School
June 16	Regular Meeting
July 14	Regular/Organization Meeting

11. ADJOURN – there being no further business, the meeting was adjourned at 7:01 pm.

Respectfully submitted,


Secretary, Karen Sherwood