



**BOARD OF EDUCATION
REGULAR MEETING
MINUTES
SEPTEMBER 18, 2023**

PLACE OF MEETING: Saugatuck Middle-High School Media Center
401 Elizabeth Street, Saugatuck Public Schools

TIME OF MEETING: 6:00 pm

ADMINISTRATION: Dr. Tim Travis, Superintendent; Kim Sharda, Executive Assistant

1. CALL TO ORDER The meeting was called to order at 6:00 pm.

2. ROLL CALL

PRESENT: Marcy Weston, Eric Birkholz,
Laura Zangara, Nicole Lewis, Frank Marro III

ABSENT: Bernie Merkle, Nathan Lowery

3. PUBLIC COMMENT – there were none

4. ADDITIONS OR CHANGES TO THE AGENDA – there were none

5. ACTION ITEMS

a. Consent Items

- i. Minutes from August 14, 2023 Regular Meeting
- ii. Agenda for September 18, 2023 Agenda

It was moved by Nicole Lewis with support from Eric Birkholz to approve the Consent Items as presented. The motion carried unanimously.

- b. Project-Based Learning Course Adoption – At the August 14 meeting of the Board of Education, Director of Shared Time Services, Liz Wilson, presented a Project-Based Learning Course for consideration for adoption by the Board of Education.

It was moved by Nicole Lewis with support from Eric Birkholz to approve the Project-Based Learning Courses as presented. A roll call vote showed the motion carried unanimously.

6. BOARD OF EDUCATION

- a. Legislation Update – Trustee Marcy Weston communicated legislation coming out of Lansing.
- b. Board Communication – Secretary Nicole Lewis communicated there were two Thank You's from staff members for the mum plants directed to the Board of Education.

7. SUPERINTENDENT'S REPORT

- a. New Staff Introductions – The District welcomed the following new employees to the Saugatuck Public Schools team:
 - Alexa Bushong – 3's Preschool Teacher
 - James Reinke – Bus Driver
 - Josephine Riley – Speech Pathologist
 - Cassandra Goerge – DES School Social Worker
 - MaryBeth Koberna – Middle & High School Paraprofessional
 - Elijah Babinski – Band Director Assistant
 - Brooke Sluis – DES Paraprofessional
- b. Teacher Travel Presentation – Brad Smit shared learnings and experiences from his travels to Iceland this past summer as part of the SPS Teacher Travel Grant Program.
- c. SPS State of the Schools Report – Dr. Travis presented an SPS State of the Schools Report.
- d. Budget Update – Chris LaHaie provided an update of the audited 2022-2023 general fund and food service fund budget as well as a look at any new developments regarding the 2023-2024 School Aid Fund Budget.

8. REVIEW UPCOMING DATES/MEETINGS

October 13	NO SCHOOL
October 16	Regular Board Meeting
November 6	Workshop Meeting
November 17	½ Day of School
November 20	Regular Board Meeting
November 22 - 24	Thanksgiving Break
December 18	Regular Board Meeting
Dec 25 – Jan 5	Holiday Break
January 15	MLK - NO SCHOOL
January 22	Regular/Organizational Meeting
January 26	NO SCHOOL
February 5	Workshop Meeting
February 9 – 12	Mid-Winter Break
February 19	Regular Meeting
March 4	Workshop Meeting
March 8	½ Day of School
March 15	NO SCHOOL
March 18	Regular Meeting
Mar 29 – Apr 5	Spring Break
April 15	Regular Meeting
May 20	Regular Meeting
May 23	Graduation

May 27
June 3
June 7
June 17
July 15

Memorial Day – NO SCHOOL
Workshop Meeting
½ Day of School – Last Day of School
Regular Meeting
Regular/Organization Meeting

9. **PUBLIC COMMENT** – there were none

10. **ADJOURN** - there being no further business; the meeting was adjourned at 7:56 pm.

Respectfully submitted,



Secretary, Nicole Lewis

TJT 9/19/23