



**BOARD OF EDUCATION  
REGULAR MEETING  
MINUTES  
OCTOBER 16, 2023**

**PLACE OF MEETING:** Saugatuck Middle-High School Media Center  
401 Elizabeth Street, Saugatuck Public Schools

**TIME OF MEETING:** 6:00 pm

**ADMINISTRATION:** Dr. Tim Travis, Superintendent; Kim Sharda, Executive Assistant

**1. CALL TO ORDER** The meeting was called to order at 6:00 pm.

**2. ROLL CALL**

**PRESENT:** Bernie Merkle, Marcy Weston, Eric Birkholz,  
Nathan Lowery, Nicole Lewis, Frank Marro III

**ABSENT:** Laura Zangara

**3. PUBLIC COMMENT** – there were none

**4. ADDITIONS OR CHANGES TO THE AGENDA** – there were none

**5. ACTION ITEMS**

- a. Consent Items
  - i. Minutes from September 18, 2023 Regular Meeting
  - ii. Agenda for October 16, 2023 Agenda

It was moved by Nicole Lewis with support Eric Birkholz from to approve the Consent Items as presented. The motion carried unanimously.

**6. BOARD OF EDUCATION**

- a. Legislation Update – Trustee Marcy Weston communicated legislation coming out of Lansing.
- b. Board Communication – Secretary Nicole Lewis communicated there were two communications directed to the Board of Education.

**7. SUPERINTENDENT'S REPORT**

- a. New Staff Introductions – The District welcomed the following new employees to the Saugatuck Public Schools team:  
Jessica Guzman – Middle School Paraprofessional

*10/17/23*

- b. Teacher Travel Presentation – Diana Smoltz shared learnings and experiences from his travels to India this past summer as part of the SPS Teacher Travel Grant Program.
- c. Fiscal Year 2022-2023 Audit – Dave Nielson, CPA from Maner-Costerian presented an independent auditor's report including a report on the district's 2022-2023 financial statements.
- d. National Principal's Month – Great schools have great principals. Saugatuck Public Schools extends its appreciation for the outstanding educational leadership demonstrated by principals Mark Neidlinger and Michaelle Gust during National Principals Month.
- e. SPS Renovation Project Progress – Superintendent Travis provided an update on the progress of the districts' renovation projects.

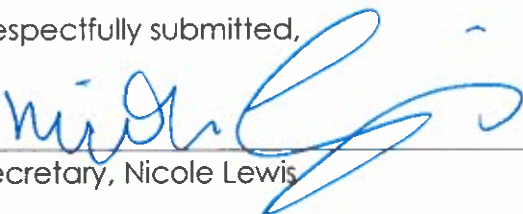
## 8. REVIEW UPCOMING DATES/MEETINGS

November 6	Workshop Meeting
November 17	½ Day of School
November 20	Regular Board Meeting
November 22 - 24	Thanksgiving Break
December 18	Regular Board Meeting
Dec 25 – Jan 5	Holiday Break
January 15	MLK - NO SCHOOL
January 22	Regular/Organizational Meeting
January 26	NO SCHOOL
February 5	Workshop Meeting
February 9 – 12	Mid-Winter Break
February 19	Regular Meeting
March 4	Workshop Meeting
March 8	½ Day of School
March 15	NO SCHOOL
March 18	Regular Meeting
Mar 29 – Apr 5	Spring Break
April 15	Regular Meeting
May 20	Regular Meeting
May 23	Graduation
May 27	Memorial Day – NO SCHOOL
June 3	Workshop Meeting
June 7	½ Day of School – Last Day of School
June 17	Regular Meeting
July 15	Regular/Organization Meeting

## 9. PUBLIC COMMENT – there were none

## 10. ADJOURN - there being no further business; the meeting was adjourned at 7:29 pm.

Respectfully submitted,



Secretary, Nicole Lewis