



**SAUGATUCK  
PUBLIC SCHOOLS**

**SAUGATUCK PUBLIC SCHOOLS  
BOARD OF EDUCATION  
WORKSHOP MEETING  
MINUTES  
NOVEMBER 4, 2024**

***This meeting is a meeting of the Board of Education in the public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.***

**PLACE OF MEETING:** Douglas Elementary Upper El Commons  
261 Randolph Street  
Douglas, MI 49406

**TIME OF MEETING:** 6:00 pm

**1. CALL TO ORDER** The meeting was called to order at 6:00 pm

**2. ROLL CALL**

**PRESENT:** Bernie Merkle, Amanda Frank, Nicole Lewis,  
Karen Sherwood, Frank Marro III  
**ABSENT:** Laura Zangara, Eric Birkholz

*107  
11/7/24*

**3. PUBLIC COMMENTS** – there were NONE

**4. ADDITIONS OR CHANGES TO AGENDA** – there were NONE

**5. SUPERINTENDENT'S REPORT**

- a. Teacher Travel Grant Presentation – Seven teachers were able to travel the world again this summer as participants in the Teacher Travel Grant program. Fourth-grade teacher Lauryn Rimes shared her travels to the Netherlands and France.
- b. Fiscal Year 2023-2024 Audit – Joel Korson, CPA from Maner-Costerisan presented an independent auditor's report including a report on the district's 2023-2024 financial statements.

**6. COMMITTEE REPORTS**

- a. School Safety Committee Report – Chairperson Amanda Frank reported on the progress of the School Safety Committee.
- b. Board Operating Procedures Report – Karen Sherwood and Nicole Lewis reported on the progress of the Board Operating Procedures Committee.

**7. PUBLIC COMMENT** – there were NONE

**8. UPCOMING DATES**

November 15	½ Day of School
November 18	Regular Board Meeting
November 27-29	Thanksgiving Break
December 16	Regular Board Meeting
Dec 23 – Jan 5	Holiday Break
January 13	Regular/Organizational Meeting
January 20	MLK - NO SCHOOL
January 31	NO SCHOOL
February 3	Workshop Meeting
February 7 – 10	Mid-Winter Break
February 17	Regular Meeting
March 3	Workshop Meeting
March 7	½ Day of School
March 14	NO SCHOOL
March 17	Regular Meeting
Apr 4 – Apr 13	Spring Break
April 14	Regular Meeting
May 19	Regular Meeting
May 22	Graduation
May 26	Memorial Day – NO SCHOOL
June 2	Workshop Meeting
June 6	½ Day of School – Last Day of School
June 16	Regular Meeting
July 14	Regular/Organization Meeting

**9. ADJOURN** – there being no further business, the meeting was adjourned at 8:38 pm.

Respectfully submitted,



Secretary, Karen Sherwood