



**SAUGATUCK
PUBLIC SCHOOLS**

SAUGATUCK PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
MINUTES
DECEMBER 16, 2024

This meeting is a meeting of the Board of Education in the public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

PLACE OF MEETING: Douglas Elementary Upper El Commons
261 Randolph Street
Douglas, MI 49406

TIME OF MEETING: 6:00 pm

1. CALL TO ORDER The meeting was called to order at 6:00 pm

2. ROLL CALL

PRESENT: Bernie Merkle, Amanda Frank, Eric Birkholz, Laura Zangara,
Nicole Lewis, Karen Sherwood, Frank Marro III

ABSENT:

3. PUBLIC COMMENTS – there were NONE

4. ADDITIONS OR CHANGES TO AGENDA – there were NONE

5. ACTION ITEMS

a. Consent Items

- i. Minutes from November 18, 2024 Regular Meeting
- ii. Minutes from November 26, 2024 Special Meeting
- iii. Agenda for December 16, 2024 Agenda

It was moved by Frank Marro III with support from Karen Sherwood to approve the consent items as presented.

b. 2024-2025 Budget Amendment – Director of Finance, Chris LaHaie provided an overview of the first 2024-2025 general fund budget amendment for Board approval.

It was moved by Eric Birkholz with support from Frank Marro III to approve the general fund amendment as presented by Director of Finance, Chris LaHaie. A roll call vote showed the motion carried unanimously.

c. Request to Relinquish Federal Funds – Local education agencies not applying for any or all federal funds for the current fiscal year are required to file a board-approved Request to Relinquish Federal Funds with the Michigan Department of Education. Saugatuck Public Schools wishes to not apply for Title III Part A Immigrant Students and English Learners funds for the 2024-2025 school year.

It was moved by Nicole Lewis with support from Amanda Frank to approve the Request to Relinquish Funds as presented.

12/17/24

- d. Track Rebuild Approval – the Board was asked to approve the low bid from Rieth-Riley Construction for the removal and replacement of the asphalt base, resurfacing and relining of the track in an amount not to exceed \$648,350.

It was moved by Karen Sherwood with support from Eric Birholz to approve the low bid from Rieth-Riley Construction for the track rebuilding and resurfacing project in the not to exceed amount of \$648,350 as presented by the Superintendent. A roll call vote showed the motion carried unanimously.

6. COMMITTEE REPORTS

- a. School Safety Committee Report – Chairperson Amanda Frank reported on the progress of the School Safety Committee.

7. SUPERINTENDENT REPORT

- a. Marketing Campaign – Dr. Travis shared the Trailblazers Made Here marketing campaign concepts developed with King Media.

8. PUBLIC COMMENT – there were NONE

9. UPCOMING DATES

Dec 23 – Jan 5	Holiday Break
January 13	Regular/Organizational Meeting
January 20	MLK - NO SCHOOL
January 31	NO SCHOOL
February 3	Workshop Meeting
February 7 – 10	Mid-Winter Break
February 17	Regular Meeting
March 3	Workshop Meeting
March 7	½ Day of School
March 14	NO SCHOOL
March 17	Regular Meeting
Apr 4 – Apr 13	Spring Break
April 14	Regular Meeting
May 19	Regular Meeting
May 22	Graduation
May 26	Memorial Day - NO SCHOOL
June 2	Workshop Meeting
June 6	½ Day of School – Last Day of School
June 16	Regular Meeting
July 14	Regular/Organization Meeting

- 10. ADJOURN** – there being no further business, the meeting was adjourned at 7:14 pm.

Respectfully submitted,


Secretary, Karen Sherwood