



**SAUGATUCK
PUBLIC SCHOOLS**

**SAUGATUCK PUBLIC SCHOOLS
BOARD OF EDUCATION
COMMITTEE – SCHOOL SAFETY
MINUTES
FEBRUARY 20, 2024**

This meeting is a meeting of the Ad Hoc Committee – School Safety of the Board of Education held in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

PLACE OF MEETING: Douglas Elementary School Upper El Learning Commons
261 Randolph Street

TIME OF MEETING: 6:30 pm

1. **CALL TO ORDER** - the meeting was called to order at 6:30 pm
2. **ROLL CALL** Frank Marro III, Eric Birkholz, Amanda Frank
3. **PUBLIC COMMENTS** - NONE
4. **ADDITIONS OR CHANGES TO AGENDA** - NONE
5. **COMMITTEE BACKGROUND** - Committee background as outlined, was addressed by Amanda Frank
 - a. **Committee Purpose**
 - i. Evaluate Be Smart
 - ii. Explore School Safety District-Wide
 - b. **Committee Structure**
 - i. 3 Board Members
 - ii. Superintendent (ex officio member)
 - iii. 2 Community Representatives
 - c. **Process**
 - i. Overall Approach
 - ii. Collect Relevant Information
 1. Independent, Third-Party, Comprehensive Safety and Security Assessment
 2. Committee Guests
 3. Primary Resources
 4. Other Relevant Resources

- iii. Monthly Meetings to Discuss, Report on and Assess Progress, and Address Action Items
- d. Products
 - i. Report of Findings
 - ii. As Needed, Proposed Memorandums of Understanding, Proposed Resolutions, etc.

6. ACTION ITEMS

- a. Community Representatives
 - i. Selection of Community Representatives

The committee agreed on a structure of two community representatives, representing two different known community perspectives on school safety - (1) wanting additional law enforcement presence in our district and (2) not wanting additional law enforcement presence and, instead, wanting a focus on mental health resources. Potential community representatives to fill these two perspectives were discussed. Consensus was reached regarding potential candidates for position 1, and candidates were ranked. Amanda Frank will reach out to the first choice candidate (Dr. Mark Smaller) and, if necessary, the second. The second choice candidate (Emily Jipp) was present at the meeting and did confirm she would be willing to participate. Consensus was reached regarding potential candidates for position 2, and the first choice candidate was in attendance and accepted (Candy Crabill Klynstra).

- b. Future Meetings
 - i. Selection of Future Meeting Dates/Times

March 18 at 8:30 am, location TBD, was selected for the March meeting. Dates for April and May will be decided at a later date.

- c. Be Smart Information Collection
 - i. Assign Responsibility

Frank Marro will be responsible for collecting additional information about the Be Smart program and providing it to the committee.

- d. Independent, Third-Party, Comprehensive Safety and Security Assessment Vendor
 - i. Discuss Selection of Vendor

Potential vendors were discussed. The committee decided to look further at potential vendors and continue the discussion at the next meeting.

- e. Background Resources
 - i. Discuss

Collection and sharing of background resources was discussed.

- f. Committee Guests
 - i. Discuss and Plan for Committee Guests

Potential committee guests were discussed, which included local law enforcement representatives and Bob Tease (OAISD Director of Security Services). Dr. Travis and Amanda Frank will begin discussions with these potential committee guests. Additional guests will be discussed and decided at future meetings.

7. PUBLIC COMMENTS

Three members of the public provided public comment about topics discussed in the meeting. Candy Crabill Klynstra suggested mental health professionals as committee guests, including from our district and from the OAISD. Anna Gregg provided that her prior conversations with Allegan County Sheriff's office indicate that they are very willing to speak with us and offered contact information for multiple contacts within the department. She will send that contact information to the committee. Emily Jipp suggested looking into how our local police work with our mental health personnel in the district.

8. UPCOMING DATES

The committee's next meeting will be held on March 18 at 8:30 am, location TBD.

9. ADJOURN

The meeting was adjourned at 7:43 pm.

Respectfully submitted,


Amanda Frank

