



**SAUGATUCK
PUBLIC SCHOOLS**

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BOARD OF EDUCATION

COMMITTEE – SCHOOL SAFETY

Minutes

October 28, 2024

This meeting is a meeting of the Ad Hoc Committee – School Safety of the Board of Education held in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

PLACE OF MEETING: Douglas Elementary School Upper EI Learning Commons
261 Randolph Street

TIME OF MEETING: 6:00 pm

1. CALL TO ORDER

Amanda Frank called the meeting to order at 6:00 pm.

2. ROLL CALL

Frank Marro III, Eric Birkholz, Amanda Frank

Dr. Tim Travis, Candy Crabill-Klynstra, Dr. Mark Smaller

3. ADDITIONS OR CHANGES TO AGENDA

No additions or changes.

4. PUBLIC COMMENTS

No public comment.

5. SUPERINTENDENT REPORT

a. General Update

Dr. Travis updated the committee regarding the OAISD superintendent meeting regarding cellphones. Dr. Travis noted that there is pending legislation regarding cell phones in schools.

Regarding physical safety, Dr. Travis updated the committee regarding additional physical safety security measures that have been implemented. Dr. Travis also answered questions from the committee regarding the grant he applied for that would cover after-school site assessments.

6. DISCUSSION

a. Final report discussion

i. Discuss drafts

The committee discussed drafts of sections of the report and suggested revisions. Suggestions were made to make the report more readable. The committee decided the intended audience of the main report would be the Board of Education due to its length. The committee decided a separate, executive summary document would be created, perhaps with the help of the district's contracted communications specialists, and this document would be intended for the community, particularly parents. The committee plans to make both reports publicly available. The committee also discussed and agreed on final recommendations the committee will make to the Board of Education.

b. Data collection

i. Follow up discussion to determine if additional data is needed

The committee discussed data collection, and Eric Birkholz noted that he might receive additional data, but it is unclear at this time. He will update us at the next meeting. It was determined that sensitive data that could impact school safety would be shared with the Board of Education in closed session pursuant to the OMA exception regarding school safety matters.

7. ACTION ITEMS

a. Minutes

i. Approve minutes from 8.15.2024 School Safety Committee meeting

Minutes from the 8.15.2024 School Safety Committee meeting were approved.

b. Upcoming meetings

i. Select dates for additional meetings, if needed

No additional dates were set, but the committee decided to cancel the November 7, 2024 meeting to provide more time for revisions of the drafts.

8. PUBLIC COMMENTS

No public comment.

9. UPCOMING DATES

- *November 7, 2024, 8:30 am, location to be confirmed*
- *November 21, 2024, 8:30 am, location to be confirmed*

Upcoming dates were revised as follows: November 21, 2024, 8:30 am, location to be confirmed (canceling the November 7, 2024 meeting).

10. ADJOURN

Amanda Frank adjourned the meeting at 8:20.

Respectfully submitted,



Amanda Frank

