



**SAUGATUCK  
PUBLIC SCHOOLS**

**SAUGATUCK PUBLIC SCHOOLS  
BOARD OF EDUCATION  
COMMITTEE – SCHOOL SAFETY  
MINUTES  
December 19, 2024**

*This meeting is a meeting of the Board of Education in the public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.*

**PLACE OF MEETING:** Saugatuck High School  
Central Office Conference Room  
401 Elizabeth Street  
Saugatuck MI 49423

**TIME OF MEETING:** 8:30 am

**1. CALL TO ORDER** – the meeting was called to order at 8:32 am

**2. ROLL CALL**

PRESENT: Amanda Frank, Frank Marro III, Dr. Tim Travis,  
Candy Craybill-Klynstra, Dr. Mark Smaller

ABSENT: Eric Birkholz

**3. PUBLIC COMMENT** - there were none

**4. PUBLIC COMMENTS**

**5. SUPERINTENDENT REPORT** – Dr. Travis provided a legislative update.

**6. General Update**

**7. DISCUSSION**

**a. Discuss presentation of final report to the Board** – the final report will be provided to the Board of Education on January 13 2025

**b. Discuss final committee steps** – the committee discussed where the report will be located and how the public would be able to access it. It was determined the report will be kept at central office for the public to review by appointment.

**c. Final report - final revisions** – the committee reviewed changes presented by Amanda Frank.

## 8. ACTION ITEMS

### Minutes

- a. **Approve minutes from 11.21.2024 School Safety Committee meeting.** The minutes were approved.
- b. **Approve final draft of report as final report from the committee** – by a unanimous vote the recommendation was approved.

9. **PUBLIC COMMENTS** – there were none

10. **UPCOMING DATES** – there will be no future meetings of the committee

11. **Minutes from 12 19 2024 meeting.** The minutes for the 12 19 2024 meeting were approved.

12. **ADJOURN** – there being no further business, the meeting was adjourned at pm.

Respectfully submitted,

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Amanda Frank