



**SAUGATUCK**  
PUBLIC SCHOOLS

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*BOARD OF EDUCATION*  
COMMITTEE – SCHOOL SAFETY

MINUTES  
June 4, 2024

*This meeting is a meeting of the Ad Hoc Committee – School Safety of the Board of Education held in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.*

**PLACE OF MEETING:** Douglas Elementary School Upper El Learning Commons  
261 Randolph Street

**TIME OF MEETING:** 6:30 pm

**1. CALL TO ORDER**

*Amanda Frank called the meeting to order at 6:30 pm.*

**2. ROLL CALL**

*Frank Marro III, Eric Birkholz, Amanda Frank*

*Dr. Tim Travis, Candy Crabill-Klynstra, Dr. Mark Smaller*

**3. PUBLIC COMMENTS**

*Public comments were received from one member of the public regarding grant funding, communication to parents, and Be Smart.*

**4. ADDITIONS OR CHANGES TO AGENDA**

*None.*

**5. COMMITTEE GUEST**

- a. Sergeant Ben Haas, Allegan County Sheriff's Office (SRO program lead)

*Sergeant Ben Haas provided an overview of the role of the four SROs within the county. He discussed SRO training and duties. He also engaged in a detailed question and answer session with the committee. In that discussion, he discussed the experiences of other districts with their SRO programs and explained the different arrangements that the districts have with their SROs, each being unique to the district. He also discussed with the committee the practicalities and logistics of having an SRO in a school district. He provided information regarding the experience of the four current SROs in the county before they became SROs.*

## **6. SUPERINTENDENT REPORT**

- a. General update**
- b. SEC assessment update**

*Dr. Travis provided a detailed update regarding pending legislation relating to Be Smart, a recent parent survey, and school safety related grant funding, as well as a construction update related to school safety. Dr. Travis expects to receive the SEC assessment report late this month.*

## **7. DISCUSSION**

- a. Final report features**
  - i. Continue discussion**

*The committee discussed final report sections and features and made note of some areas where additional information is needed as we move through our process.*

- b. Be Smart**
  - i. Frank Marro to provide update**

*Frank Marro provided additional information about the Be Smart program. The committee is in support of the District providing information regarding the new safe storage legislation to parents and guardians, but the committee concluded that the precise question before the committee is whether to recommend that the Board, as a whole, pass a resolution taking a stance on Be Smart. The committee will next look at model resolutions and consider whether to recommend passing of such a resolution.*

- c. Data collection**
  - i. Eric Birkholz to provide update**

- ii. Continue discussion of categories of data to be collected and process for collecting

*Eric Birkholz provided an update and discussed specific categories of data to be collected regarding the District and its history. Potential future data/information collection was discussed regarding broader data/information (regional/statewide).*

d. Committee guests

- i. Amanda Frank to provide update
- ii. Discuss future guests

*Amanda Frank reported that the Behavioral/Mental Health specialists team from the OAISD is willing to send a representative to be a guest at a future meeting. Additionally, Dr. Travis and Amanda will be meeting with Kim Root from the Michigan State Police Office of School Safety later this month. They will invite her to be a committee guest at a future meeting.*

e. Stakeholder input

- i. Continue discussion of input to be collected and process for collecting

*The committee discussed how best to capture input from teachers and critical incident team members. Pending results from the SEC assessment and the extent to which this kind of information is provided in that report, the committee will revisit this agenda item at a future meeting.*

## 8. ACTION ITEMS

a. Minutes

- i. Approve minutes from 4.16. 2024 School Safety Committee meeting

*The committee approved the proposed minutes from the 4.16..2024 School Safety Committee meeting.*

b. Upcoming meetings

- i. Select date for July meeting and discuss agenda items

*The committee selected dates for the July and August meetings, and noted the possible need for an additional early-August meeting, to be determined at the July meeting. The committee*

*will meet on July 30, 2024 at 6:00 pm, location to be confirmed, and August 27 at 6:00 pm, location to be confirmed.*

**9. PUBLIC COMMENTS**

*Public comments were received from one member of the public supporting implementation of the Be Smart program in the district and regarding district-parent communication.*

**10. UPCOMING DATES**

*The committee will meet on July 30, 2024 at 6:00 pm, location to be confirmed, and August 27 at 6:00 pm, location to be confirmed.*

**11. ADJOURN**

The chair must adjourn the meeting.

*Amanda Frank adjourned the meeting at 9:24 pm.*

Respectfully submitted,



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Amanda Frank